

## WHC BOD Meeting Minutes - June 27, 2018

**Call to order:** Meeting called to order by President Nancy Edwards at 7:02 pm.

**President's Message:** Please silence phones and speak loudly so directors who are calling in can hear. Directors on the phone should mute their phones to prevent background noise.

**Roll Call:** An attendance chart is attached to these minutes. Lee & Diane Sackett's grandson was also in attendance as a visitor.

### Minutes from May 23, 2018:

- Motion made by Ron Miller seconded by Floyd Finney to approve minutes from May. The motion passed.

### Treasurer's Report: Ron Miller, Treasurer

- Ron Miller reported that there will be about a \$31,000 to \$32,000 surplus at the end of the fiscal year due primarily to having only one employee in the office instead of two.
- Ron reminded everyone that all receipts need to be turned in to him by Saturday, 6/30/18, as that is the end of the fiscal year.
- WHC received a \$255,000 check from the Midwest Horse Fair and Ron will deposit it tomorrow.
- Ron cashed in a \$100,000 CD because we have a cash flow problem in April. When we get the money from the Midwest Horse Fair for their wages, he can then open another CD. We do a 10 month CD as a one-year CD creates a time constraint. This system seems to work out fine. Ron cashes in the CD in April and starts a new one in June.
- A \$100,000 per incident per year theft policy has been purchased and will be shared 50/50 with the Midwest Horse Fair. There is also a \$6,000 theft policy covering the directors as well.
- Motion made by Eloise Simons and seconded by Floyd Finney to accept the financial report as presented. The motion passed.
- The new rent proposal that was distributed was discussed. The 3-year lease at \$650.00 per month will be easier to work with and will still come in under the budgeted amount of \$750.00 per month next year. That was the option that the Executive Board agreed upon. Gail Seator made a motion to sign a 3-year lease for \$650.00 per month and Rae Geb seconded the motion. The motion passed. Karen Kroll made a motion to have all of the improvements that are needed to the office space be in writing as well, i.e. back steps, front window lights replaced and plumbing vent, etc. Mike Kroll seconded the motion. The motion passed.
- The new audit proposal was distributed was discussed. RPB CPA's should be replaced and the Huberty CPA firm provided a quote after working with Ron and Darla to gather information. RPB didn't ask us many questions and were not very thorough. The new firm is including an additional \$2,000 in their bid to cover any unforeseen items, as they are just trying to get the big picture about the WHC. Ron stated that Lauren Price from Huberty CPA took 20% off of the fees and gave it to us as an in-kind contribution, which he thought was a nice gesture. Huberty provided references. Ron spoke with one reference and it was very favorable and Nancy Edwards spoke to another reference and it was also very positive. Ron made a motion to accept the bid from Huberty CPA as the new WHC auditor and Dave Warner seconded the motion. Karen Kroll noted that the in the bylaws it states that the Budget & Finance Committee are the ones to decide who the auditors will be. Ron and Dave withdrew their motion and second and Eloise Simons, as chairperson for the Budget & Finance Committee called a meeting of that committee immediately following the WHC BOD meeting to make a decision so as to get Ron an answer for him right away. Jim Harris asked if the auditors will need a signed agreement from the Budget & Finance Committee and Ron stated that he as Treasurer would be the one to sign the agreement. Joe Parr asked what we paid RPB CPA in 2018 and Ron reported that it was \$16,500. The new auditors will look at things with fresh eyes and will be more involved with the Midwest Horse Fair.
- Lila Lemanski reported that there was no activity since the last meeting other than the WSHCEF account is switching over to Associated Bank. She requested that Darla take the Winter Day in the Park info off of the WSHCEF page of the website and stated that the next event that they will be hosting will be the Red Barn Blues in July 2018.

### **Legislative report: Jolene Plautz, WHC Lobbyist**

- Jolene addressed the “safe driving tips” and Amish directory that Jan Pieper found published in the Dodge County tourism booklet and asked if we could have them printed in each county’s booklets. Jolene said that not every county has a booklet and encouraged each director to speak with their own chamber or county clerk and see if they would make our “Horses have Road Rights” pamphlet available on their websites, etc. as a courtesy.
- Eloise Simons went to her town board meeting and took the pamphlets and passed them out and spoke about this issue with everyone. She also had Darla send them an electronic PDF of the pamphlet that they can place on their website. Eloise has also been delivering a pamphlet to each of her neighbors to help get the word out.
- Jolene met with Dan Surr with the Governor’s Office to discuss the WHC.
- Jolene spoke about horse trails in the northern part of the state. Because we do not ride every trail, etc. and it is not feasible to have everyone write in individually about them, she suggested that if anyone receives any push back to please tell her and she will go to the Governor’s Office and represent us as an entity and not as individuals. Jolene and Cricket Jewett will work on this. Anne Murphy noted that organized groups such as bicyclists go to the DOT as well as the DNR to be better heard.
- Jolene had included a recap of the legislation for 2017-2018 in the packet, and informed the group that she would not be able to attend the WHC BOD July meeting.

### **Midwest Horse Fair Report: Pat Miller, MHF Board Chairperson**

- Pat reported that 2018 was a good year, but that they didn’t have the official numbers yet. All of the bills aren’t in and they are not going to give out the final statistics until the audit is done in October.
- Megan works with Smith & Gesteland in Columbus to answer any financial questions. Karen Kroll inquired why the WHC and the Midwest Horse Fair don’t use the same company for financial advice and after discussion, it was noted that the WHC BOD meeting was not the appropriate place for this discussion.
- There will be another check cut to the WHC for at least another \$100,000 in profits in addition to the \$255,000 check already received. This is due to less Midwest Horse Fair office staff this past year, the misappropriation of funds issue and Megan was able to cut general office expenses.
- The leftover Midwest Horse Fair volunteer t-shirts were on the table for those in attendance to take as well as leftover WHC April newsletters.

### **Old Business**

#### **2018-2019 Budget Review & Vote:**

- There were no changes made to the proposed budget since the last meeting. Karen Kroll asked if a special fund could be set up for the Trails Committee per their earlier request now that there will be an extra \$31,000 to \$32,000 at the end of the fiscal year. The Budget & Finance Committee can revisit this and make a decision once Ron provides them with the final numbers. Ron will get the final numbers to the Budget & Finance Committee after the start of the new fiscal year.
- Ron Miller made a motion to approve the proposed 2018-2019 budget with a second from Dave Warner. The motion passed.

#### **Discuss Policy on Attending Meetings & Conventions:**

- Cal Larson doesn’t like the policy as it is written. He feels it discourages people from participating and he feels that the WHC should pay to send more people with the extra money that now exists. Cal said it is important to have a good showing at events by WHC, but how do we decide who has their way paid and who does not. Nancy Edwards encouraged everyone to go through their District or Budget & Finance if there is an event that a director would like to attend.
- The final decision was that these are guidelines and not a policy and it should be left as is.

### **New Business**

There was no new business to discuss.

**Other:** Reminder of two upcoming events

- 2018 Farm Technology Days – Wood County, Marshfield, WI – July 10-12, 2018
- Red Barn Blues – WSHCEF Sponsored Event, Columbus, WI – July 28, 2018

**Future Meeting Dates:**

- July 25, 2018
- August 22, 2018
- September 26, 2018
- October 24, 2018
- No meeting in November or December

Motion made by Scott Steers and seconded by Dan Grunewald to adjourn at 8:10 p.m. The motion passed.

Respectively submitted,

Darla Schack  
WHC Administrative Assistant